



STATE OF UTAH CONTRACT

1. CONTRACTING PARTIES. This Contract is between the Utah State Tax Commission ("Commission"), Agency Code 120, and the following contractor:

036417

AT Systems Inc.
47 S. Orange #E-2
Salt Lake City, UT 84116

CONTRACT NUMBER

Steve Larsen
Contact Person

(801-532-0999)
Phone Number

951085147
Federal ID#

93997A
Vendor Number

99010000000
Commodity Code(s)

**CERTIFIED COPY OF A
DOCUMENT
UTAH STATE TAX
COMMISSION
PURCHASING**

LEGAL STATUS OF CONTRACTOR: For-Profit Corporation

2. GENERAL PURPOSE OF CONTRACT: To provide armored car service.
3. PROCUREMENT: This contract is entered into as a result of the procurement process on Bid #RM3095, Requisition #120 3DMV0000005, FY2003.
4. CONTRACT PERIOD: Effective date: 03/31/03. Termination date: 03/30/06 unless terminated early or extended in accordance with the terms of the contract. Renewal Options (if any): two one-year.
5. CONTRACT COSTS: CONTRACTOR may be paid a maximum of: \$63,720.00 for costs authorized by this contract.
6. ATTACHMENT A: State of Utah, Standard Terms and Conditions.
ATTACHMENT B: Utah State Tax Commission Standard Terms and Conditions.
ATTACHMENT C: Invitation to bid.
ATTACHMENT D: Contractor-submitted pricing.
- Any conflicts between Attachment A and other Attachments will be resolved in favor of Attachment A.
7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
- A. All other government laws, regulations or actions applicable to the goods and/or services authorized by this Contract.
 - B. Utah State Procurement Code and Procurement Rules.
 - C. Contractor's Technical Proposal submitted in response to bid RM3095 dated 04/01/03.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR

Dennis Sleustick 3-28-03
Contractor's Signature Date
AT Systems, INC.
Contractor's Name
V.P.
Title

STATE OF UTAH

[Signature]
Division Director Date
[Signature] 4/9/03
Budget Officer Date
[Signature] 4/9/03
Contract Officer Date
[Signature] 4/18/03
Rodney G. Marrelli, Executive Director Date
[Signature] MAY 05 2003
Director, Division of Purchasing Date
CONTRACT RECEIVED AND
PROCESSED BY
DIVISION OF FINANCE MAY 5 2003
Division of Finance Date

Phyllis Robins 801-297-3864
Agency Contact Person Telephone Number

04-21-03P03:00 RCVD

ARMORED CAR PICK-UP AND DELIVERY SERVICE INVITATION TO BID

The Utah State Tax Commission (USTC) is soliciting bids for armored car pick-up and delivery services. The USTC will award a three year contract with two one-year renewal options. The selection process will be made upon the lowest responsible and responsive bidder.

SCOPE OF WORK

To provide armored car pick-up and deliver services at the times and locations specified in Pricing Schedule A of this ITB. Bidders should note that two separate deposits are picked up at the Provo and the Ogden locations. By amending the contract USTC may add or delete locations as needed during contract period.

PERFORMANCE REQUIREMENTS

The State of Utah reserves the right to assess penalties in the event the contractor fails to meet the performance standards set forth herein. No punitive intention is inherent.

1. Return of Commission-owned property

The Contractor shall be required to return to the USTC money bags received by the Contractor in the course of providing the services specified in this ITB within two working days from the date of pick up of the money bags. The USTC recognizes that on occasion the timely return of the bags is out of the control of the Contractor. Therefore, the USTC will attempt to have on hand an adequate supply of bags to permit, the USTC approval, the contractor, when necessary to delay the return of the bags for the days specified above. However, in no instance shall any delay in the return of the bags cause the USTC any inconvenience should the USTC supply by inadequate.

2. Contractor Personnel

During the course of any contract and extensions thereto resulting from the ITB, the USTC reserves the right to approve or disapprove of the Contractor's personnel assigned to the contract. Any employee of the Contractor who, in the opinion of the USTC is found to be uncooperative, inept, incompetent, or otherwise unacceptable shall be removed from the account. The Contractor shall have five working days from the date of receipt of written notification for removal to effect an appropriate staff change.

For questions regarding this ITB contact:

Phyllis Robins
Purchasing Agent
Utah State Tax Commission
Fax (801) 297-3802
Phone (801) 297-3864
probins@utah.gov



Utah State Tax Commission

Bid #RM3095



The System is the Solution

March 7, 2003

BID: RM3095

UTAH STATE TAX COMMISSION
3150 STATE OFFICE BUILDING, CAPITAL HILL
P.O. BOX 141061
SALT LAKE CITY, UT 84114-1061
C/O PHYLLIS ROBINS

Dear: Phyllis,

AT Systems is a leading provider of Armored Transportation services, ATM servicing and Cash Vault Services. I have provided a service quote based upon the details you have provided me with. This should give you a snapshot of our fees associated with providing service to the **Utah State Tax Commission** locations.

AT Systems, our fully trained and armed staff will provide:

- Deposit Delivery to the specified locations
- Monday through Friday service at each location
- No Holiday service pick up
- Cash and change delivery as ordered
- Receipted pick up and delivery of deposits and change orders
- Fully insured deposits while in AT Systems possession
- Insurance Liability of \$500,000.00 per deposit
- Contract Term: Three year contract with two (2) one-year options
- Fuel/Insurance surcharge **3.5%**
- Return of USTC bags from Banking institutions

wave

UTAH STATE TAX COMMISSION

PICK-UP IS DAILY MONDAY THROUGH FRIDAY		Price per month		
		Year #1	Year #2	Year #3
1) Utah State Tax Commission 210 North 1950 West Salt Lake City, Utah 84134 Pick-up time between 2:00 P.M. and 4:30 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day		\$285.00 3420 ⁰⁰	\$285.00	\$285.00
2) 150 East Center #1300 & #1400 Provo, Utah 84602 Pick-up time between 2:30 P.M. and 3:30 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day.		\$285.00 3420	\$285.00	\$285.00
3) Weber County DMV/Ogden 2447 Lincoln Ave Ogden, Utah 84401 Pick-up time between 2:30 and 3:30 P.M. Deliver Tax Payer Service Deposit to Wells Fargo 2404 Washington Blvd, Ogden, Utah Deliver DMV Deposit to Wells Fargo Central Operations		\$300.00 3600	\$300.00	\$300.00
4) 10 N. 100 E. St. George, Utah 84770 Pick-up time between 10:00 A.M. and 11:00 A.M. Deliver to Wells Fargo 1 S Main, St. George, Utah Before 3:00 P.M. same day.		\$330.00 3960	\$330.00	\$330.00
5) 799 N Redwood Road Salt Lake City, Utah 84116 Pick-up between 12:00 P.M. and 1:30 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day		\$285.00 3420	\$285.00	\$285.00
6) 7) 28 E. State Street Farmington, Utah 84025 Pick-up time between 12:00 P.M. and 2:00 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M.		\$285.00 3420	\$285.00	\$285.00
TOTAL BID PRICE		\$1,770.00	\$1,770.00	\$1,770.00

21,240

At AT Systems Inc., we offer total protection of your valuables while in our custody or in transit. I look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script that reads "Steve Larsen".

Steve Larsen

Account Executive

Work # (801) 532-0999

Cell # (801) 455-3859

slarsen@atsystemsinc.com

MAIL TO:

STATE OF UTAH
DIVISION OF PURCHASING
3150 STATE OFFICE BUILDING, CAPITOL HILL
P.O. BOX 141081
SALT LAKE CITY, UTAH 84114-1081
TELEPHONE (801) 538-3026
<http://www.purchasing.state.ut.us>

Invitation to Bid



Solicitation Number: RM3095

Due Date: 3/10/03

Date Sent: February 25, 2003

Goods and services to be

PROVIDE ARMORED CAR SERVICES FOR NINE DRIVER LICENSE OFFICES

Please complete

Company Name AT SYSTEMS, INC.		Federal Tax Identification Number 951085-147	
Ordering Address 47 S. ORANGE #E-2	City SALT LAKE CITY	State UT	Zip Code 84116
Remittance Address (If different from ordering address)	City	State	Zip Code
Type <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/> Government	Company Contact Person Steve Larsen		
Telephone Number (include area code) 801-532-0999	Fax Number (include area code) 801-532-0960		
Company's Internet Web Address WWW.ATSYSTEMSINC.COM	Email Address SLARSEN@ATSYSTEMSINC.COM		
Discount Terms (for bid purposes, bid discounts less than 30 days will not be considered)	Days Required for Delivery After Receipt of Order (see attached for any required minimums) 5		
<p>The following documents are included in this solicitation: Solicitation forms, instructions and general provisions, and specifications. <u>Please review all documents carefully before completing.</u></p> <p>The undersigned certifies that the goods or services offered are produced, mined, grown, manufactured, or performed in Utah. Yes <u>XX</u> No _____. If no, enter where produced, etc. _____</p>			
Offeror's Authorized Representative's Signature 		Date 4-7-03	
Type or Print Name STEVE LARSEN		Position or Title ACCOUNT EXECUTIVE	

**STATE OF UTAH
DIVISION OF PURCHASING**

Request for Quotation

Solicitation Number: RM3095

Due Date: 03/10/03

Vendor Name: AT SYSTEMS INC.

Description	Unit Price	Extension
ARMORED CAR PICK-UP AND DELIVERY SERVICE FOR UTAH STATE TAX COMMISSION PER ATTACHED SPECIFICATIONS.	4-\$285.00 1-\$300.00 1-\$330.00	\$1,770.00
QUESTIONS ON SPECIFICATIONS CALL PHYLLIS ROBINS AT (801) 297-3864. QUESTIONS ON PURCHASING PROCESS (NOT RELATED TO SPECIFICATIONS) CALL ROSELLE MILLER AT (801) 538-3232. RX: 120 3DMV0000005		

AMENDMENT NUMBER 1 to CONTRACT NUMBER 036417

To be attached to and made a part of the above numbered contract by and between the State of Utah, Utah State Tax Commission, referred to as Commission and AT Systems, referred to as Contractor.

THE PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

1. The contract period is amended

- From: N/A
- To : N/A

2. The dollar amount of change to the contract for this amendment is: \$10,260.00

3. The total contract amount is now changed:

- From: \$ 63,720.00
- To: \$ 72,980.00

4. Other changes to the contract include:

The contract is amended to increase the scope of work to include two new Motor Vehicle Offices and to eliminate one location. Attached to this amendment and made part of Contract #036417 is location addresses and times required for pick-up.

5. Effective Date of Amendment: 06/01/03

All other conditions and terms in the original contract remain the same.

IN WITNESS WHEREOF, the parties sign and cause this Amendment to be executed.

Contractor Signature

Date

Division Director

Date

Contractor Name (Please Print)

Budget Officer

Date

Title

Contract Officer

Date



Rodney G. Marrelli, Executive Director

Date

Director, Division of Purchasing

Date

Division of Finance

Date

ATTACHMENT B

THE FOLLOWING ARE THE LOCATIONS FOR PICK-UP AND THE TIMES REQUIRED

		<u>YEAR #1</u>	<u>YEAR #2</u>	<u>YEAR #3</u>
1.	Utah State Tax Commission 210 North 1950 West Salt Lake City, Utah 84134 Pick-up time between 2:00 P.M and 4:30 P.M Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day	\$3420.00	\$3420.00	\$3420.00
2)	150 East Center #1300 & #1400 Provo, Utah 84602 Pick-up time between 2:30 P.M. and 3:30 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day	\$3420.00	\$3420.00	\$3420.00
3)	Weber County DMV/Ogden 2447 Lincoln Ave Ogden, Utah 84401 Pick-up time between 2:30 P.M. and 3:30 P.M Deliver Tax Payer Service Deposit to Wells Fargo 2404 Washington Blvd. Ogden, Utah Deliver DMV Deposit to Wells Fargo Central Operations Before 6:00 P.M. same day	\$3600.00	\$3600.00	\$3600.00
4)	St. George DMV 10 North 100 East St. George Utah 84770 Pick-up time between 10:00 A.M. and 11:00 A.M. Deliver to Wells Fargo 1 S Main, St. George, Utah Before 3:00 P.M. same day	\$3960.00	\$3960.00	\$3960.00
5)	Davis County DMV 28 E. State Street Farmington, Utah 84026 Pick-up time between 12:00 P.M. and 2:00 P.M. Deliver to Wells Fargo Central Operations Before 6:00 same day	\$3420.00	\$3420.00	3420.00
6)	Salt Lake DMV 380 W. 2880 S. Salt Lake City, Utah 84115 Pick-up time between 11:00 and 12:00 P.M. Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	\$3420.00

	Before 6:00 P.M. same day			
7)	South Jordan DMV 10433 South Redwood Road South Jordan, Utah 84095	\$3420.00	\$3420.00	\$3420.00
	Pick-up time between 2:30 P.M. and 3:30 P.M. Deliver to Wells Fargo Central Operations Before 6:00 P.M. each day			

AMENDMENT NUMBER 2 to CONTRACT NUMBER 036417

To be attached to and made a part of the above numbered contract by and between the State of Utah, Utah State Tax Commission, referred to as Commission and AT Systems, referred to as Contractor.

THE PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

1. The contract period is amended
 - From: N/A
 - To : N/A
2. The dollar amount of change to the contract for this amendment is: \$1,680.00
3. The total contract amount is now changed:
 - From: \$ 72,980.00
 - To: \$ 74,660.00
4. Other changes to the contract include:
 - a). The contract is amended to increase the scope of work to include Saturday pick-up at South Jordan DMV (\$56.00 per mo.) and change of time for daily pick up at some locations. Attached to this amendment and made part of contract are location addresses and times required for pick-up.
 - b). The contract is amended to increase the scope of work to include change (coinage) delivery at Provo DMV 150 E Center St. Provo UT, Salt Lake DMV 380 W. 2880 So. Salt Lake City, UT, South Jordan DMV 10433 S Redwood Rd. Salt Lake City, UT, Farmington DMV 28 E State St. Farmington, UT, and Ogden DMV 2447 Lincoln Ave. Ogden, UT. This service shall be at no additional cost to the State.
5. Effective Date of Amendment: 10/01/03

All other conditions and terms in the original contract remain the same.

IN WITNESS WHEREOF, the parties sign and cause this Amendment to be executed.

Contractor Signature Date

Division Director Date

Contractor Name (Please Print)

Budget Officer Date

Title

Contract Officer Date



Rodney G. Marrelli, Executive Director Date

Director, Division of Purchasing Date

Division of Finance Date

ATTACHMENT B

THE FOLLOWING ARE THE LOCATIONS FOR PICK-UP AND THE TIMES REQUIRED

		<u>YEAR #1</u>	<u>YEAR #2</u>	<u>YEAR #3</u>
1.	Utah State Tax Commission 210 North 1950 West Salt Lake City, Utah 84134 Pick-up time between 2:00 P.M and 4:30 P.M (M-F) Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day	\$3420.00	\$3420.00	\$3420.00
2)	150 East Center #1300 & #1400 Provo, Utah 84602 Pick-up time between 7:00 P.M. and 11:00 P.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	\$3420.00
3)	Weber County DMV/Ogden 2447 Lincoln Ave Ogden, Utah 84401 Pick-up time between 7:00 P.M. and 11:00 P.M (M-F) Deliver Tax Payer Service Deposit to Wells Fargo 2404 Washington Blvd. Ogden, Utah Deliver DMV Deposit to Wells Fargo Central Operations	\$3600.00	\$3600.00	\$3600.00
4)	St. George DMV 10 North 100 East St. George Utah 84770 Pick-up time between 10:00 A.M. and 11:00 A.M. (M-F) Deliver to Wells Fargo 1 S Main, St. George, Utah Before 3:00 P.M. same day	\$3960.00	\$3960.00	\$3960.00
5)	Davis County DMV 28 E. State Street Farmington, Utah 84026 Pick-up time between 8:00 P.M. and 12:00 P.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	3420.00
6)	Salt Lake DMV 380 W. 2880 S. Salt Lake City, Utah 84115 Pick-up time between 10 P.M. and 2:00 A.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	\$3420.00

7)	South Jordan DMV	\$3756.00	\$4092.00	\$4092.00
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10433 South Redwood Road
South Jordan, Utah 84095

Pick-up time between 8:00 P.M. and 12:00 P.M. (M-F)
Saturday pick-up time between 3:00 P.M. and 7:00 P.M.
Deliver to Wells Fargo Central Operations

AMENDMENT NUMBER 3 to CONTRACT NUMBER 036417

To be attached to and made a part of the above numbered contract by and between the State of Utah, Utah State Tax Commission, referred to as Commission and AT Systems, referred to as Contractor.

THE PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

1. The contract period is amended
 - From: N/A
 - To : N/A
2. The dollar amount of change to the contract for this amendment is: \$7,980.00
3. The total contract amount is now changed:
 - From: \$ 74,660.00
 - To: \$ 82,640.00
4. Other changes to the contract include:
 - a). The contract is amended to increase the scope of work to include pick-up at Taxpayer Services located at the Ogden Regional Building, Ogden, UT (\$285.00 per mo). Attached to this amendment and made part of contract is location address and time required for pick-up.
5. Effective Date of Amendment: 12/04/03

All other conditions and terms in the original contract remain the same.

IN WITNESS WHEREOF, the parties sign and cause this Amendment to be executed.

Contractor Signature Date

Division Director Date

Contractor Name (Please Print)

Budget Officer Date

Title

Contract Officer Date



Rodney G. Marrelli, Executive Director Date

Director, Division of Purchasing Date

Division of Finance Date

ATTACHMENT B

THE FOLLOWING ARE THE LOCATIONS FOR PICK-UP AND THE TIMES REQUIRED

		<u>YEAR #1</u>	<u>YEAR #2</u>	<u>YEAR #3</u>
1.	Utah State Tax Commission 210 North 1950 West Salt Lake City, Utah 84134 Pick-up time between 2:00 P.M and 4:30 P.M (M-F) Deliver to Wells Fargo Central Operations Before 6:00 P.M. same day	\$3420.00	\$3420.00	\$3420.00
2)	150 East Center #1300 & #1400 Provo, Utah 84602 Pick-up time between 7:00 P.M. and 11:00 P.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	\$3420.00
3)	Weber County DMV/Ogden 2447 Lincoln Ave Ogden, Utah 84401 Pick-up time between 7:00 P.M. and 11:00 P.M (M-F) Deliver Tax Payer Service Deposit to Wells Fargo 2404 Washington Blvd. Ogden, Utah Deliver DMV Deposit to Wells Fargo Central Operations	\$3600.00	\$3600.00	\$3600.00
4)	St. George DMV 10 North 100 East St. George Utah 84770 Pick-up time between 10:00 A.M. and 11:00 A.M. (M-F) Deliver to Wells Fargo 1 S Main, St. George, Utah Before 3:00 P.M. same day	\$3960.00	\$3960.00	\$3960.00
5)	Davis County DMV 28 E. State Street Farmington, Utah 84026 Pick-up time between 8:00 P.M. and 12:00 P.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	3420.00
6)	Salt Lake DMV 380 W. 2880 S. Salt Lake City, Utah 84115 Pick-up time between 10 P.M. and 2:00 A.M. (M-F) Deliver to Wells Fargo Central Operations	\$3420.00	\$3420.00	\$3420.00

7)	South Jordan DMV	\$3756.00	\$4092.00	\$4092.00
	10433 South Redwood Road South Jordan, Utah 84095			
	Pick-up time between 8:00 P.M. and 12:00 P.M. (M-F) Saturday pick-up time between 3:00 P.M. and 7:00 P.M. Deliver to Wells Fargo Central Operations			
8)	Taxpayer Services	\$ 224.00	\$3420.00	\$3420.00
	Ogden Regional Building 2540 Washington Blvd. Ogden, Utah 84401			
	Pick-up time between 3:30 P.M. and 5:00 P.M. (M-F) Deliver to Wells Fargo Central Operations			